

F. No. A-12029/01/2017/Estt 23395-23410
NATIONAL HUMAN RIGHTS COMMISSION,
Manavadhikar Bhawan, 'C' Block, GPO Complex,
INA, New Delhi - 110023

Dated:-23 October, 2017

OFFICE ORDER

In continuation to Commission's Office Orders of even number 22145-23207 and 23208-23268 dated 16th October, 2017 engaging Shri Harsh Mander and Ms. Maja Daruwala as Special Monitors of the Commission, the Competent Authority has also approved that:-

- (a) Shri J.S. Kochher, Joint Secretary (T&R) shall be the resource person in the Commission for facilitating approval for the visits of Special Monitors.
- (b) Shri B.S. Nagar, Under Secretary (Coord) shall be nodal officer for extending/coordinating necessary logistic support on transport and accommodation, if required by the Special Monitors.

(Sanjay Kumar)
(Sanjay Kumar)
Under Secretary (Estt.)

Copy to:-

1. Shri Harsh Mander, B-68, Second Floor, Sarvodaya Enclave, New Delhi - 110057 (manderharsh@gmail.com).
2. Ms. Maja Daruwala, Executive Director, CHRI, 55A, 3rd Floor, Siddarth Chamber, Kalu Sarai, New Delhi - 110016 maja.daruwala@gmail.com
3. PS to JS (T&R) for information and necessary action please.
4. US(Coord.) for information and necessary action please
5. DDO-NHRC

Copy for information to:-

1. PPS to Chairperson
2. PPS/PS (s) to Members
3. PPS to SG
4. PA to JS(P&A)
5. Record folder



मानव अधिकार भवन, सी-ब्लॉक, जीपीओ कॉम्प्लेक्स, इंदिरा, नई दिल्ली-110 023
Manav Adhikar Bhawan, C-Block, GPO Complex, INA, New Delhi-110 023
Phone (D) 011-24663466 • Fax : +91-11-24651329
E-mail: dir-nhrc@nic.in, www.nhrc.nic.in



डॉ. संजय दुबे

निदेशक (प्रशासन एवं नीति अनुसंधान)

Dr. Sanjay Dubey

Director (Administration & Policy Research)

D.O.No.A-12029/01/2017/Estt/ 20294

Dated, 17th June, 2019

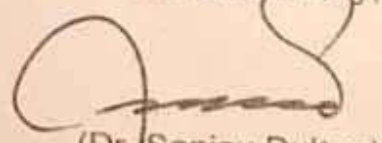
Dear Ms Daruwala

The National Human Rights Commission is pleased to engage you as Special Monitor on matters relating to the thematic area of Police and Prison Reform. You will be assigned mission visits on the thematic issues related to Police and Prison Reform or specific problem relating to Police and Prison Reform on which NHRC will mandate a visit and comprehensive findings on the matter, after the field visit. The terms and conditions of the appointment are appended as an Appendix to this letter. Special Monitors of NHRC are analogous to the Special Monitors under the United Nations procedure.

I shall be grateful if you could intimate in writing your acceptance of the offer of engagement on the terms and conditions. Kindly convey your acceptance of the offer within 7 days from the date of issue of this letter to enable us to inform the State Governments and concerned authorities.

With profound regards.

Yours sincerely,


(Dr. Sanjay Dubey)

Encl: As above

Ms. Maja Daruwala,
Executive Director, CHRI
55A, 3rd Floor, Siddarth Chamber,
Kalu Sarai,
New Delhi - 110016
maja.daruwala@gmail.com



Terms and Conditions

1. The Special Monitors shall carry out mission visits either as per specific mandate of NHRC or on the basis of cases of human rights violations reported or observed by the Special Monitors.
2. In either of the circumstances as noted in 1 above, permission of the Chairperson shall be obtained by the Special Monitors before visiting the place.
3. After completing the visit, the Special Monitor shall submit a report and suggest special recommendations. The report shall be more by exception and contain specific issues and recommendations rather than general description of events.
4. The Special Monitors are free to take up any other assignment, but are expected to reveal conflict of interest, if any, at the time of entrusting any task to them.
5. The Special Monitor will maintain confidentiality of the assigned work and communicate their views/reports etc. only to the Commission.
6. The Special Monitors are expected not to brief press/media etc. on the assigned work and they are to submit their expert findings to NHRC and it is for NHRC to act on them.
7. Honorarium of Rs.8,000/- per day (Rupees Eight thousand only) during the mission visit, excluding the journey fare mentioned in the succeeding paras. The number of days to be visited by the Special Monitor may be limited to 6 days in a month or 18 days in a quarter and maximum of 2 trips per month and 4 per quarter. Over and above, the Commission will reserve the right to send them to any particular areas on a need basis in exceptional/significant cases.

8. The Commission shall facilitate in providing logistic support on transport, accommodation etc. to the Special Monitors while they are on tour, if required.

9. Entitled for reimbursement for Boarding and Lodging as per the entitlement of Secretary to Government of India, if not provided by the concerned State Government.

10. Vehicle will normally be provided by the State Government. But if not provided, a vehicle can be hired by the Special Monitor when on duty and reimbursement will be sought by the Special Monitors.

11. Air India economy class fare based on actual will be reimbursed to you for the travel arrangements, as per Government Rules, for the approved mission visits.

12. Whenever, debriefing is required at the Commission level, it will be indicated by the Commission and the Special Monitor's travel to the Commission office will be covered at NHRC's cost including travel, stay, transport and honorarium.

13. In the event Special Monitor requires assistance of some expert in his/her mission, he/she should get the expert's name cleared by the Commission to enable the Commission to pay for his/her travel, stay, transport and appropriate honorarium, which cannot be higher than Special Monitor's honorarium.

14. The engagement shall be initially for a period of one year.